

## Van Buren County Board of Road Commissioners

May 6, 2015

Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 6<sup>th</sup> day of May, 2015 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney and Ray  
Engineer-Manager Lawrence B. Hummel, P.E.  
Accountant Gregory M. Pardike  
Highway Engineer Barry Anttila  
Linnea Rader, VBCRC Account Clerk

GUESTS: County Commissioner Hammond  
Attorney Kelly Page  
John Vargo  
Michael Pavlick, Fifth Third Bank  
Brian Lee, Fifth Third Bank  
John Canning, Fifth Third Bank

Chairman Boze called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Ray, seconded by Kinney to approve the Agenda.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Pension Investment Review by Fifth Third Bank, John Canning, Vice President and Senior Portfolio Manager.

Motion by Ray, seconded by Askew to approve the minutes of the April 16, 2015 meeting as presented by Board Secretary-Accountant.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

The Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. No changes to the Act 51 Report, as attested the previous meeting. The same details are provided in the Annual Report which will be reviewed later this evening. MTF revenues are up approximately \$76,861.00 YTD which includes the supplemental funding that was approved for four quarters last year. There is one more payment to be received.

'Moved by Ray, seconded by Kinney to approve the following Road Commission Vouchers:

Voucher #1849	\$90,385.31
Voucher #1850	\$98,911.89
Voucher #1851	\$244,689.37

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

The Board reviewed the late Lubricants bid received from PriMar Petroleum on April 17, 2015. The Board chose not to take action to accept. Therefore, the bid is not valid. Staff will notify PriMar Petroleum of the decision.

Board Secretary-Accountant Pardike and Rader reviewed the draft 98<sup>th</sup> Annual Report of the Board of County Road Commissioners of Van Buren County for the year ending December 31, 2014. More detail on the asset management data was provided by Rader. Motion by Kinney, seconded by Askew to approve.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Engineer-Manager informed the Board regarding draft License Agreement with Miracle Camp and Retreat Center, Inc., as amended per Attorney Page's comments and request. Motion by Ray, seconded by Kinney to approve the Agreement and authorize the Engineer-Manager to execute the same on behalf of the Van Buren County Road Commission.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Motion by Kinney, seconded by Askew to approve the Engineering Reimbursement Request (Form 2044) from the Michigan Department of Transportation.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

Engineer-Manager discussed with the Board a list of failed roads and the possibility of returning them to gravel.

#### **Road Commissioner's Township Meeting Attendance Report**

From April 16, 2015 to present:

Askew: None.

Boze: None.

Kinney: None.

Ray: None.

#### **Construction Update**

Highway Engineer Barry Anttila reported on the following:

- 62<sup>nd</sup> Street over Hog Creek, Hartford Township, pipe delivery next week.
- 80<sup>th</sup> Avenue at Miracle Camp, Porter Township, may begin late next week.
- CR354, Porter Township, begins on May 18<sup>th</sup>.
- CR354, Federal Aid Job, Porter Township, meeting with contractor and utilities next week.
- Blue Star Highway, South Haven Township, May 18<sup>th</sup> start date.
- CR380 bridge over Cedar Creek, Geneva Township, June 5<sup>th</sup> bid letting.
- CR681 from 71<sup>st</sup> Avenue to 77<sup>th</sup> Avenue, final plans submitted to MDOT.
- Red Arrow Highway from CR652 to VanKal, final plan submittal due next week.
- Blue Star preventative maintenance bridges, underway.
- 24<sup>th</sup> Avenue over the Black River, work continues.
- CR388 at CR687, safety project, scheduling a preconstruction meeting in the coming weeks.
- 30<sup>th</sup> Street, Almena Township, survey work is underway. Once complete a detailed estimate will be generated.
- Next board meeting will have several projects for bid openings around the county.
- Local Bridge applications have been submitted.

Engineer-Manager Update(s):

- Equipment sale.
- Team meeting/training.
- Proposal 1 results.
- Reviewed Boersen Ag site, 64<sup>th</sup> Avenue. No action is being taken.
- May 11<sup>th</sup>, Southwestern Road Commission Council meeting at Covert Township Hall.
- May 19<sup>th</sup> and 21<sup>st</sup>, Road Tours with township officials, commissioners and county commission.

**Legal Issues:**

Attorney Page provided Hummel with:

- Review and comments on the culvert crossing agreement for inclusion.
- Engel Farms driveway.
- Opinion regarding Mr. Vargo's question on "permission" for book.

A motion was made by Ray, seconded by Kinney to adjourn the Call of the Chair at 8:48 PM.

AYES: 4  
NAYS: 0  
ABSENT: 1  
MOTION CARRIED.

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Secretary

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Chairman