

Van Buren County Board of Road Commissioners

January 19, 2017

Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 19th day of January, 2017 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike
Highway Engineer Barry Anttila
Accounting Clerk Linnea Rader

GUESTS: County Commissioner Kurt Doroh
John Vargo

Vice-Chairman Svilpe called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Boze, seconded by Ray to approve the Agenda.

AYES: 4
NAYS: 0
ABSENT: 1
MOTION CARRIED.

Moved by Ray and seconded by Kinney to approve the minutes of the January 5, 2017 meeting as presented by Board Secretary Pardike.

AYES: 4
NAYS: 0
ABSENT: 1
MOTION CARRIED.

The Vice-Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. Received notice that Arbor Financial Credit Union will be increasing rate of return from 0.6% to 1%. Township accounts receivables will be approximately \$216,000 at year end. A significant portion has already been collected. Materials inventory is down from last year. MTF revenues may slightly exceed last year's total. Over \$2.5M of Federal / State Aid which can be attributed to our ability to match with County-Wide Millage Funds. Anticipated increased MTF revenues of approximately \$450,000 which essentially offsets what we had received in previous two years as a general allocation from the State. So no real increase until 2018. Spent \$705,000 on Primary and \$837,000 on Local snow and ice operations last year.

Moved by Ray, seconded by Boze to approve the following Road Commission Vouchers:

Voucher #1951	\$123,061.24
Voucher #1952	\$184,264.21

AYES: 4
NAYS: 0
ABSENT: 1
MOTION CARRIED.

Board Secretary-Accountant Pardike reviewed the Deferred Compensation Summary. All voluntary employee contributions; no employer contributions; 50 active participants; 8 retirees.

Motion by Boze, seconded by Kinney to adopt the following Resolution:

RESOLUTION
No. 17-006

BE IT RESOLVED: That the Engineer-Manager of the Van Buren County Road Commission, Lawrence B. Hummel, P.E., and the Board Secretary-Accountant of the Van Buren County Road Commission, Gregory M. Pardike, are hereby authorized to execute M.D.O.T. Contract No. 16-5561, Control Section: STUL 80421, Job No. 131877A:

Hot mix asphalt base crushing, shaping and resurfacing work along County Road 687 from the north limits of the City of Hartford northerly to County Road 372 / 52nd Avenue; including trenching, gravel shoulder, guardrail installation, ditching, slope restoration, permanent signing, and pavement marking work; and all together with necessary related work.

AYES: 4

NAYS: 0

ABSENT: 1

RESOLUTION ADOPTED.

Motion by Ray, seconded by Boze to mark CRA Ballots as follows:

Proposed Amendment #1 - Would acknowledge the removal of Bay County Road Commission from the Blue Water Highway Council and its addition to the East Central Council. Bay County Road Commission to also be removed from Association of Southern Michigan County Road Agencies and added to Northern Michigan Association of Road Commissions.

Does Your Road Agency Approve: Yes.

Proposed Amendment #2 - Would acknowledge the updated Vision and Mission for the Association, which includes right-of-way language.

Does Your Road Agency Approve: Yes.

Proposed Amendment #3 - Would acknowledge the addition of a standing Education Committee with the focus of developing comprehensive, curated educational programing.

Does Your Road Agency Approve: Yes.

Proposed Amendment #4 - Would acknowledge the change of the Association fiscal year beginning date to reflect October 1 of each year.

Does Your Road Agency Approve: Yes.

AYES: 4

NAYS: 0

ABSENT: 1

MOTION CARRIED.

Road Commissioner's Township Meeting Attendance Report

From January 5th to present:

Boze: Hamilton Township, no concerns. Lawrence Township, discussion on McDonald Towing parcel regarding policy and statutes. Discussion on 51st Street pipe. Hartford Township, thank you for clearing trees off the roadway so soon.

Kinney: Decatur Township, Supervisor read notice regarding driveway permits, waiting on estimates from Van Buren County Road Commission. Arlington Township, turned in estimate requests. Questions on Breedsville bridge. Questions on weight restrictions.

Ray: Pine Grove Township, two issues came up. Property owner complaint on 22nd Avenue of need for guardrail. Several people mentioned/questioned plow routes. 12th Avenue between CR653 and CR388 as used to be plowed earlier, but now plowed late in the day.

Svilpe: Antwerp Township, discussed operations while no plowing. Supervisor asked about response from the Board on project administration. Staff informed Board of response being sent last week. Almena Township, happy with snow removal. Porter Township, comment made about beavers on 93rd Avenue. Staff will review.

Construction Update

Highway Engineer Barry Anttila reported on the following:

- CR380 from 62nd to 60th, Geneva Township, bids will be opened at next meeting.
- Antwerp Township requesting estimate for 30th Street paving.
- File review for CR681 from 77th Avenue to CR352 was today.
- Still working with two breweries in Keeler Township on driveway access. No permits issued prior to work commencing.
- Red Arrow Highway at 70th Street, working with Berrien County Road Commission and working to get three easements signed soon.
- CR687 from I94 to CR352, working on final plans.
- Blue Star Highway from Phoenix Road to Baseline, submittal to MDOT soon.
- New subdivision in Antwerp Township and Almena Township, preliminary plans are being reviewed.

Engineer-Manager Update(s):

- Interviews.
- County Commission meeting next Tuesday.
- Frost Restrictions.
- Certificate of Recognition from MiCorps.

Legal Issues:

Spoke with Kelly Page this afternoon.

County Commissioner Doroh indicated Geneva Township was very happy with Road Commission and Road Commissioner Askew.

A motion was made by Boze and seconded by Ray to adjourn the Call of the Chair at 8:01 PM.

AYES: 4
NAYS: 0
ABSENT: 1
MOTION CARRIED.

Secretary

Chairman