

## **Van Buren County Board of Road Commissioners**

Thursday, January 3, 2013  
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 3<sup>rd</sup> day of January, 2013 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe  
Engineer-Manager Lawrence B. Hummel, P.E.  
Accountant Gregory M. Pardike  
Highway Engineer Barry Anttila

GUESTS: None

Chairman Svilpe called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Boze, seconded by Kinney to approve the Agenda.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Chairman Svilpe relinquished the Chair to Board Secretary Greg Pardike for the purpose reorganizing the Board.

The Board Secretary called for nominations for the office of Chairman. Commissioner Ray nominated Commissioner Kinney for the office of Chairperson.

Commissioner Askew moved that the nominations be closed and that a unanimous ballot be cast for Commissioner Kinney as Chairperson. A unanimous ballot was cast.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Board Secretary Pardike called for nominations for the office of Vice-Chairman. Commissioner Ray nominated Commissioner Boze for the office of Vice-Chairman.

Commissioner Kinney moved that the nominations be closed and that a unanimous ballot be cast for Commissioner Boze as Vice-Chairman. A unanimous ballot was cast.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Board Secretary Greg Pardike relinquished the Chair to Commissioner Kinney.

Moved by Ray and seconded by Svilpe to appoint Lawrence B. Hummel, P.E., as Engineer-Manager and Chief Fiscal Officer for the Van Buren County Road Commission.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Moved by Boze and seconded by Askew to appoint Gregory M. Pardike as Board Secretary.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Moved by Ray and seconded by Boze to appoint Kelly L. Page as Board Attorney.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Moved by Boze and seconded by Askew to approve the minutes of the December 20, 2012 meeting as presented by Board Secretary Pardike.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

The Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. Noted that the January MTF check was up approximately \$18,000 over last year, currently putting MTF revenues YTD at approximately \$14,000 over last year. Township accounts receivable for 2012 will be approximately \$150-\$200,000. Expenditure costs include all labor and rentals for the year. Due to weather the snow and ice categories for primary and local roads will be significantly under budget. One increase in cost was the net equipment expense category. This is due to several things: underground storage tank replacement, new equipment depreciation, and over \$200,00 decrease in equipment rental credits (usage) to offset expenses due to favorable weather conditions during winter months. Therefore, no changes to the 10% modified rental rates schedule for 2013 are recommended. Board authorized all expenditures (approximately \$190,000) in excess of the line item until final year-end amounts are known.

Moved by Boze, seconded by Ray to approve the following Road Commission Vouchers:

Voucher #1719	\$130,954.62
Voucher #1720	\$97,692.93
Voucher #1721	\$783.72
Voucher #1722	\$30,598.12

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Moved by Commissioner Svilpe and seconded by Commissioner Boze to adopt the following Resolution:

### **RESOLUTION**

WHEREAS: The provisions of the rules and regulations of the Michigan Department of Treasury requires that the Van Buren County Board of Road Commissioners and the Michigan Department of Transportation annually determine uniform equipment rental rates, referred to as "Schedule C", representing charges to be made by the Road Commission for the use of County Road Commission equipment against force account construction and maintenance projects; and,

WHEREAS: The Michigan Department of Treasury has provided that individual County Road Commissions may adjust the published rates in "Schedule C" to reflect either the increase or decrease in equipment costs in their particular county; and,

WHEREAS: In the opinion of the Van Buren County Board of Road Commissioners, the rental rates as set forth in "Schedule C" are insufficient to meet actual equipment expense.

NOW, THEREFORE BE IT RESOLVED: That the equipment rental rate charged by the Board of County Road Commissioners of the County of Van Buren, Michigan, for the equipment owned by said Road Commission shall be set at 110% of the published rates as shown on "Schedule C" for the year 2013.

AYES: 5  
NAYS: 0  
RESOLUTION ADOPTED.

Moved by Commissioner Reginald D. Boze and seconded by Commissioner W.C. Askew, Sr. to adopt the following Resolution:

### **RESOLUTION**

**WHEREAS:** Jean A. Stein was appointed to the Board of County Road Commissioners of Van Buren County in 2003, and served as the first woman Road Commissioner in Van Buren County; and,

**WHEREAS:** Jean A. Stein served as the Chairperson of the Board in 2006 and in 2009; and,

**WHEREAS:** Jean A. Stein was appointed to the Board of Public Works in 2003 and worked together with many township, village, city and county officials, through the Department of Public Works, in various water and sewer improvement projects to the benefit of the residents of Van Buren County; and,

**WHEREAS:** On December 31, 2012 Jean A. Stein completed her service as a Member of the Board of Road Commissioners of Van Buren County; and,

**WHEREAS:** At the time of her appointment in 2003, Jean A. Stein was well-versed and knowledgeable in Van Buren County's road and bridge network having observed the works of her husband, Charles Stein, who was a Member of the Board of County Road Commissioners of Van Buren County for 12 years until the time of his death in 2003, and through her father-in-law, Ivan C. Stein, who also served as a Member of the Board of County Road Commissioners of Van Buren County from 1955 to 1968 giving Jean 34 years of knowledge and wisdom in the policies and decisions that are involved in building and maintaining a transportation infrastructure to meet the needs of the community; and,

**WHEREAS:** Throughout the length of her tenure on the Board of County Road Commissioners and the Board of Public Works, Jean A. Stein has always sought to make the greatest impact on the public road, water and sewer systems through innovative and sound financial decisions made in the best interest of the Townships, the Van Buren County Road Commission and the Van Buren County Department of Public Works; and,

**WHEREAS:** Jean A. Stein has always taken great pride in assisting the citizens of Van Buren County and they have been well served by her efforts throughout her years of public service.

**NOW, THEREFORE, BE IT RESOLVED:** That the Board of County Road Commissioners of Van Buren County formally recognizes and honors Jean A. Stein for her nine years of service to the residents of Van Buren County, and for her contributions and dedication to local government and the County road and bridge system.

**IT IS FURTHER RESOLVED:** That the Board of County Road Commissioners of Van Buren County extends their best wishes to Jean A. Stein, and her family, in the coming years.

AYES: 5

NAYS: 0

RESOLUTION ADOPTED.

### **Road Commissioner's Township Meeting Attendance Report**

From December 20<sup>th</sup> to present:

Askew: No meetings.

Boze: No meetings.

Kinney: No meetings.

Ray: No meetings.

Svilpe: No meetings.

Road Commissioners' special request for per diem. None.

### **Construction Update**

Highway Engineer Barry Anttila reported that there are no new items to update the Board on at this time. Continuing to work on project estimates for various townships.

### **Engineer-Manager Update**

- Jean Stein's farewell dinner
- Review DRAFT Road Commissioner map
- 2013 CRAM Directory Questionnaire; review any updates
- Geneva Road Board Meeting on February 26, 2013 at 9:00 AM, Township Hall
- Thank you from former Supervisor Paul Tomlinson, Waverly Township
- West Michigan Railroad abandonment
- MDOT Federal Aid findings

### **Legal Issues**

None.

A motion was made by Askew and seconded by Boze to adjourn the Call of the Chair at 8:38 PM.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

---

Secretary

---

Chairman