

Van Buren County Board of Road Commissioners

January 7, 2016

Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 7th day of January, 2016 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike
Highway Engineer Barry Anttila
Traffic Services Technician Craig Ericksen

GUESTS: Sue Hammond, County Commissioner
John Vargo
Linda Wayne, Fish Lake Neighborhood Association
Connie Selles, Fish Lake Neighborhood Association

Chairman Boze called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Svilpe, seconded by Ray to approve the Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Chairman Boze relinquished the Chair to Board Secretary Pardike for the purpose of reorganizing the Board.

The Board Secretary called for nominations for the office of Chairman.

Commissioner Ray nominated Commissioner Askew for the office of Chairman. The nomination was seconded by Boze.

Commissioner Ray moved that nominations be closed and that a unanimous ballot be cast for Commissioner Askew for the office of Chairperson. A unanimous ballot was cast.

AYES: 5
NAYS: 0
MOTION CARRIED.

The Board Secretary called for nominations for the office of Vice-Chairman.

Commissioner Ray nominated Commissioner Svilpe for the office of Vice-Chairman. The nomination was seconded by Boze.

Commissioner Ray moved that nominations be closed and that a unanimous ballot be cast for Commissioner Svilpe for the office of Vice-Chairperson. A unanimous ballot was cast.

AYES: 5
NAYS: 0
MOTION CARRIED.

Board Secretary Pardike relinquished the Chair to Commissioner Askew.

Motion by Ray, seconded by Boze to appoint Lawrence B. Hummel, P.E., as Engineer-Manager and Chief Fiscal Officer for the Van Buren County Road Commission.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Kinney, seconded by Boze to appoint Gregory M. Pardike as Board Secretary.

AYES: 5
NAYS: 0
MOTION CARRIED.

Motion by Kinney, seconded by Ray to appoint Kelly L. Page as Board Attorney.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Boze and seconded by Svilpe to approve the minutes of the December 17, 2015 meeting as presented with correction by Board Secretary Pardike.

AYES: 5
NAYS: 0
MOTION CARRIED.

The Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. He will still be adding receivables for township contributions (approximately \$200,000) and MTF funds for November and December received in January and February, respectively. Revenues at 94% (includes January MTF check). Record auto sales was a boost. Will likely exceed the budget estimate for year-end. Federal Aid and State Aid should be done. No additional expenditures in these accounts. Property tax revenues are approximately \$2.3M. Charges for services was over due to a final billing to the VBISD for bus washes. Once final MTF check is received staff will begin to finalize for year-end report and audit.

Moved by Svilpe, seconded by Boze to approve the following Road Commission Vouchers:

Voucher #1887	\$97,946.06
Voucher #1888	\$157,426.92
Voucher #1889	\$96,406.77
Voucher #1890	\$67,315.86

AYES: 5
NAYS: 0
MOTION CARRIED.

Motion by Boze, seconded by Kinney to adopt the following Resolution:

RESOLUTION

WHEREAS: The provisions of the rules and regulations of the Michigan Department of Treasury requires that the Van Buren County Board of Road Commissioners and the Michigan Department of Transportation annually determine uniform equipment rental rates, referred to as "Schedule C", representing charges to be made by the Road Commission for the use of County Road Commission equipment against force account construction and maintenance projects; and,

WHEREAS: The Michigan Department of Treasury has provided that individual County Road Commissions may adjust the published rates in "Schedule C" to reflect either the increase or decrease in equipment costs in their particular county; and,

WHEREAS: In the opinion of the Van Buren County Board of Road Commissioners, the rental rates as set forth in "Schedule C" are insufficient to meet actual equipment expense.

NOW, THEREFORE BE IT RESOLVED: That the equipment rental rate charged by the Board of County Road Commissioners of the County of Van Buren, Michigan, for the equipment owned by said Road Commission shall be set at 110% of the published rates as shown on "Schedule C" for the year 2016.

AYES: 5
NAYS: 0
RESOLUTION ADOPTED.

CRA ballots to amend the Constitution and Bylaws were reviewed. Commissioners Svilpe, Kinney and Ray questioned proposed Amendment #1 and whether this gave the authority to the committee to spend funds. Motion by Ray, seconded by Svilpe to table action for next meeting of the Board so that question could be answered by the County Road Association.

AYES: 5
NAYS: 0
MOTION CARRIED.

Pardike and Hummel provided a recommendation to the Board as to 2016 township special millage allocations. Motion by Boze, seconded by Svilpe to increase allocations to townships due to increase in millage revenue from \$802,000 to \$882,000.

AYES: 5
NAYS: 0
MOTION CARRIED.

Road Commissioner's Township Meeting Attendance Report

From December 17th to present:

Askew: No meetings.

Boze: Keeler Township, a question came up as the MDOT wanting to turn back M152 to the Road Commission. Staff has not heard from the MDOT. Board will review if presented.

Kinney: No meetings.

Ray: No meetings.

Svilpe: No meetings.

Highway Engineer Barry Anttila reported on the following:

- CR681 from 77th Avenue to CR352, February letting.
- 30th Street, Alma Township, staking right-of-way in the next two weeks. Township has indicated that the Road Commission is to move forward with the process.
- Preventative Maintenance Bridges (7), package has been submitted after Grade Inspection and final adjustments are being done by the consultant.
- 56th Street, Hamilton Township, pipe failure, township has a program sheet to approve. Road is currently closed.
- 51st Avenue, Lawrence Township at Nelson Drain, pipe failure, road is closed due to failure. Working with Drain Commissioner on new sizing and a program sheet for work. Commissioner Boze asked if the roadway will be lifted, as well, when this is done? Staff will review and present options to the township.
- 8th Avenue, Bloomingdale Township, letters out. Tree work started today. Utility relocation coordination is being worked on with staff and utility companies.
- CR380, Geneva Township, letters going out and right-of-way is marked.
- Furness Farms, Antwerp Township, looking into options with township to special assessment.

Engineer-Manager Update(s):

- Hummel and Ericksen provided an update. Commissioner Ray asked what could be done with river levels/drainage? Consistently 4" to 6" higher than downstream. Staff will investigate where to go up the chain to get something done from M40 East/Northeast to CR653. Also blocking to East of CR653 near 25th Street. Significant increase in water elevation in last three years.
- Chip Spreader, preparing for sale of our current unit.
- Reimbursement rate, Policy No. 2008-02 discussion.

- Mark Herne, CR380, request/demand that the MDOT and the Van Buren County Road Commission meet him on site this coming Saturday to “discuss” his continued issues. The Road Commission will not continue with these demands as his issues have been dealt with appropriately.

Legal Issues:

Hill - South Haven Campground commercial driveway permit expenses.

A motion was made by Svilpe and seconded by Boze to adjourn the Call of the Chair at 8:36 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman