

## Van Buren County Board of Road Commissioners

Wednesday, June 19, 2013  
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 19<sup>th</sup> day of June, 2013 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe  
Engineer-Manager Lawrence B. Hummel, P.E.  
Accountant Gregory M. Pardike  
Highway Engineer Barry Anttila

GUESTS: County Commissioner Freestone  
Ron Osborne, Antwerp resident

Chairman Kinney called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Ray, seconded by Boze to approve the Agenda.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Moved by Boze and seconded by Svilpe to approve the minutes of the June 5, 2013 meeting as presented by Board Secretary Pardike.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

The Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. Figures are up to date through today with the exception of township receivables. MTF funds are very similar to last year. Minor activity to-date on Federal/State Aid projects. Heavy maintenance accounts have some activity at this time; mostly special maintenance due to chipseal. Storm damage cleanup from last week is approximately \$50,000 to date; much more cleanup to follow.

Moved by Ray, seconded by Boze to approve the following Road Commission Vouchers:

Voucher #1746	\$94,010.73
Voucher #1747	\$415,428.56

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Engineer-Manager updated the Board on the award of bids as follows, in the best interest of the Van Buren County Road Commission and each respective Township:

- 8<sup>th</sup> Avenue, Geneva Township, as-read low bidder, Michigan Paving & Materials.
- Peninsula Drive, Columbia Township, as-read low bidder, Rieth-Riley Construction.
- 44<sup>th</sup> Avenue, Arlington Township, as-read low bidder, Michigan Paving & Materials.
- 34<sup>th</sup> Avenue, Almena Township, as-read low bidder, Michigan Paving & Materials.
- 23<sup>rd</sup> Street, Antwerp Township, as-read low bidder, Michigan Paving & Materials.
- Lubricants, approved all bidders with Kamp Oil as primary supplier, and PriMar Petroleum as secondary supplier.

- 6<sup>th</sup> Avenue, Bloomingdale Township, award on hold.

Hummel updated the Board regarding the award of the heavy maintenance project on 32<sup>nd</sup> Street, Porter Township. Awarded to as-read low bidder, Southwestern Michigan Dust Control following the Township's June 12<sup>th</sup> board meeting, in the best interest of the Township and the Van Buren County Road Commission.

Van Buren County Road Commission's December 2012 Report on Financial Statements was reviewed by Pardike for all present. Motion by Ray, seconded by Svilpe to approve the distribution of the Report.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Pardike discussed policy renewals for buildings and workers' compensation insurance. Awarded to Wells Fargo using Accident Fund for workers' compensation with an experience modification rate of 1, premium \$67,859, and Chubb for property/buildings with an estimated premium of \$9,663. Motion to approve the award by Askew, seconded by Ray.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

Motion by Boze, seconded by Askew to authorize the Engineer-Manager to execute a \*Letter of Agreement with the Van Buren County Office of Domestic Preparedness.

AYES: 5  
NAYS: 0  
MOTION CARRIED.

\*A copy of the Letter of Agreement is on file at the Road Commission Administrative Office and available for inspection upon contacting the Van Buren County Road Commission at 269-674-8011.

Motion by Svilpe, seconded by Boze to adopt the following Resolution:

### **RESOLUTION**

BE IT RESOLVED: That the Engineer-Manager of the Van Buren County Road Commission, Lawrence B. Hummel, P.E., and the Board Secretary-Accountant of the Van Buren County Road Commission, Gregory M. Pardike, are hereby authorized to execute M.D.O.T. Contract No. 13-5322, Control Section: STL 80555; Job Number: 116596:

**Hot mix asphalt paving work along County Road 657 from Red Arrow Highway to Highway I-94; including base crushing and shaping, aggregate base, guardrail, pavement marking and traffic control work; and all together with necessary related work.**

AYES: 5  
NAYS: 0  
RESOLUTION ADOPTED.

### **Road Commissioner's Township Meeting Attendance Report**

From June 5<sup>th</sup> to present:

Askew:

- Attended Covert Township. Pleased with 26<sup>th</sup> Avenue pipe replacement.
- Attended Geneva Township. Concerns about intersection mowing. Possibly not mowed back far enough? Will review with staff.
- Attended Bangor Township. Concerns about intersection mowing. Possibly not mowed far enough. More double width? Will review with staff.
- Attended South Haven Township. Overall satisfied.

Boze:

- Attended Hamilton Township. Tree trimming 51<sup>st</sup> North of CR352 complaint.
- Attended Lawrence Township. Overall satisfied.
- Attended Hartford Township. Overall satisfied.

Kinney:

- Attended Waverly Township. Questioned why they are being asked to “contribute” to a primary road sealcoat job. Announced they are now able to use their local township road millage for a variety of projects. Concerns over mowing in the township.
- Attended Decatur Township. Approved sealcoat program. Approved an “aggressive” tree trimming program. 82<sup>nd</sup> Avenue pothole complaint.

Ray:

- Brought up issue of Covert Generating tax dispute.
- Attended Bloomingdale Township. Had lengthy conversations with Supervisor regarding paving materials, quality control, etc. Also discussed crackseal on CR665 and chip seal on CR380 desires.

Svilpe:

- Attended Antwerp Township. No issues.
- Received contact from Covert Township. Toured the township to review damage from the storm. Road Commission will follow-up with Township regarding trees along the roadway when they are scheduled for cleanup.

No Road Commissioners requested special per diem.

### **Construction Update**

Highway Engineer Barry Anttila reported on the following:

- Red Arrow Highway, Paw Paw Township, gearing up to switch over work to North side within the next week.
- 68<sup>th</sup> Street, Geneva Township, completed.
- 32<sup>nd</sup> Street, Porter Township, gravel being applied on North end of project, then restoration. They plan to move on to the South stretch.
- 57<sup>th</sup> Street, Columbia Township, paved yesterday. Awaiting shoulder restoration.
- At least four more projects will have bid openings at the next board meeting.

Engineer-Manager Update(s):

- Update on meeting with Paw Paw Village and Paw Paw Township regarding 60<sup>th</sup> Avenue.
- New indemnification language from the Self-Insurance Pool.
- Discussion on holding off on a truck purchase and possibly some portions of primary work.
- Self-Insurance Pool’s Annual Membership Meeting on July 25, 2013. Three amendments to By-Laws being considered at said meeting. Discussion regarding those amendments and VBCRC’s vote as follows:

Amendment #1: Yes (Ayes 5; Nays 0)

Amendment #2: No (Ayes 3; Nays 2)

Amendment #3: Yes (Ayes 5; Nays 0)

- Self-Insurance Pool’s request for additional nominations for members of the Board of Directors.
- Bloomingdale Garage; wind damage to roof.
- Sealcoat update.
- Blood drive reminder.
- Update on Columbia Township’s request for signage on Kal-Haven Trail and adjacent roadways.
- Update on Keeler Township resident’s request to Commissioner Boze at last meeting for possible certification of roadways.
- Brief to Board on request (verbal) from Almena Township regarding re-classification

of primary road to local road; and visa-versa.

**Legal Issues:**

Update on South Haven Township, 14<sup>th</sup> Avenue at shores of Lake Michigan lawsuit by Reams.

A motion was made by Svilpe and seconded by Ray to adjourn the Call of the Chair at 8:54 PM.

AYES:        5  
NAYS:        0  
MOTION CARRIED.

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Secretary

\_\_\_\_\_  
Chairman