

Van Buren County Board of Road Commissioners
Thursday, March 21, 2013
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 21st day of March, 2013 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike
Highway Engineer Barry Anttila
County Commissioner Freestone

GUESTS: Ron Osborne, 23rd Street, Mattawan
Dick Damore, Bit-Mat Products
Jeremy Thomas, Asphalt Materials, Inc.
Chuck Mannor, Terry Asphalt Materials, Inc.

Chairman Kinney called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Svilpe, seconded by Ray to approve the Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Boze and seconded by Askew to approve the minutes of the March 7, 2013 meeting as presented by Board Secretary Pardike.

AYES: 5
NAYS: 0
MOTION CARRIED.

The Chairman opened the meeting to public comment. Ron Osborne, a resident of 23rd Street, Antwerp Township, provided a brief history to the "issues" on/along 23rd Street. He wants to be involved in the "needs" of the residents and wants to know what work is being proposed along 23rd. Highway Engineer Anttila provided a brief summary of the project estimate, and the proposed work. Staff recommended crush and shape of existing HMA and replace 21' wide surface with a new 22' wide surface and new aggregate shoulders. The job would include some tree removals and minor drainage correction. Staff will be meeting with the Township Supervisor, and then with property owners prior to finalizing estimates for the Township to make a final selection.

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. Balance transfers from 2012 have been completed. Auditor will be in on April 1st to begin audit. Budget figures are up to date through today's activities. No activity with MTF or township revenues since last meeting. Snow and ice expenditures continue; over \$400K on Primary compared to \$370K all of last year, and over \$582K on Local compared to less than \$400K all of last year.

2013 Pension Plan Actuarial Valuation review provided by Board Secretary-Accountant Pardike. Discussed rate of return options for the calculations. Provided several options for Board discussion. Pardike provided the Board with the actuarial valuation for the plan year beginning January 1, 2013. Approximately 20% of the road crew participants will be eligible to retire next year (2014).

Moved by Ray, seconded by Askew to approve the following Road Commission Vouchers:

Voucher #1733	\$90,799.80
Voucher #1734	\$445,724.58

AYES: 5
NAYS: 0
MOTION CARRIED.

The following bids were received at 7:30 PM for emulsified asphalt/asphalt materials:

Company	HFRS2 Per gallon	HFRS-2M Per gallon	CRPE (Fog Seal) Per gallon	CM90 (Hot Seal) Per gallon	Alternate (Product Name)	Alternate Price Per Gallon
Bit-Mat Products	\$1.92	\$2.22	No Bid	No Bid	Chip Lock Rapid Set Fog Seal	\$1.50
Asphalt Materials, Inc.	\$1.75	\$2.00	\$1.30	\$2.57		
Terry Asphalt Materials	\$1.83	\$2.13	No Bid	No Bid	CSS-1H/CUT 50/50	\$1.48

Motion by Ray, seconded by Svilpe to table bids for review and tabulation by staff and award in the best interest of the Van Buren County Road Commission.

AYES: 5
NAYS: 0
MOTION CARRIED.

Upon recommendation by the Engineer-Manger it was moved by Svilpe, seconded by Askew to award the Drainage Pipe bid to Contech Engineered Solutions, as primary supplier, and all other bidders as secondary suppliers, in the best interest of the Van Buren County Road Commission.

AYES: 5
NAYS: 0
MOTION CARRIED.

Motion by Svilpe, seconded by Askew to accept the proposal from the Geneva Township Board regarding funding match for the CR380 project pending receipt of a resolution from the township as per the Van Buren County Road Commission Board Policy.

AYES: 5
NAYS: 0
MOTION CARRIED.

Engineer-Manager provided an overview of the McQueen residential driveway permit application. More information to be provided to the Board at the next regularly scheduled meeting of the Board.

Road Commissioner's Township Meeting Attendance Report

From March 7th to present:

Askew: Attended Covert Township, Bangor Township, Geneva Township and South Haven Township board meetings.

Boze: Attended Hamilton Township, Lawrence Township and Hartford Township board meetings. Reviewed frost laws with those Board members.

Kinney: Attended Arlington Township.

Ray: No meetings.

Svilpe: Attended Antwerp Township.

No special request for per diem.

Highway Engineer Barry Anttila reported on the following:

- Attending training with staff: CPR refresher; preventative maintenance seminar; bridge workshop/training seminar.
- Working on township estimates for townships.

Engineer-Manager Update(s):

- CR380 bid specifications; waiting for performance based specifications.
- 8th Avenue over the Black River design.
- Collecting more data and samples to complete a draft of the cell/mobile phone policy.
- MI Traffic Safety Summit next week.

Legal Issues.

Attorney Page provided a brief update on his and Attorney Stewart's work on a road certification and easement clarification on Silver Lake, Columbia Township.

A motion was made by Svilpe and seconded by Askew to adjourn the Call of the Chair at 8:31 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman