

Van Buren County Board of Road Commissioners

Thursday, April 4, 2013
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 4th day of April, 2013 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike
Highway Engineer Barry Anttila
County Commissioner Sue Hammond

GUESTS: Lawrence Cochran
James McQueen
Sue McQueen

Chairman Kinney called the meeting to order at 7:00 PM.

Motion by Kinney, seconded by Ray to revise the Agenda to add Lawrence Cochran's concerns regarding order to remove encroachment as a separate agenda item.

AYES: 5
NAYS: 0
MOTION CARRIED.

Motion by Ray, seconded by Askew to approve the revised Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Boze and seconded by Askew to approve the minutes of the March 21, 2013 meeting as presented by Board Secretary Pardike.

AYES: 5
NAYS: 0
MOTION CARRIED.

The Chairman opened the meeting to public comment. James McQueen, Lawrence Township resident, addressed the Board regarding his residential driveway permit request. He is seeking permission to use the existing driveway. Staff review indicates that said drive has substandard sight distance and that the proposed drive location be moved to the west approximately 55'-65'. Highway Engineer Anttila explained the requirement of achieving the sight distance. Upon hearing the explanation of staff Mr. McQueen indicated he thought he could make this work, but that he would prefer the existing location. Commissioner Ray moved to table a decision on the permit so as to work this out for approval. Seconded by Svilpe.

AYES: 5
NAYS: 0
MOTION CARRIED.

Mr. Lawrence Cochran, a resident of Geneva Township, requested of the Board why he is being ordered to remove his railroad tie mailbox. Commissioner Ray explained why items such as railroad ties, pipe casings, etc. pose a hazard to the motoring public, i.e., the structures installed in the right-of-way need to be safe and properly placed. Several commissioners commented on Mr. Cochran's photos. He presented and requested comments. Staff will supply Mr. Cochran with the MDOT standard for breakaway posts. Commissioner Ray indicated that he will be given additional time to comply as long as he is working with staff. Ray moved to end discussion, supported by Svilpe.

AYES: 5
NAYS: 0
MOTION CARRIED.

Board Secretary-Accountant Pardike reviewed the budget. MTF for the year is up approximately 1.5% over last year. He reviewed all accounts as recorded through the end of March. Snow and ice removal expenditures are: Primary System: \$455,000 2013 YTD compared to \$370,000 2012 total; Local System: \$626,000 2013 YTD compared to \$397,000 2012 total.

Moved by Boze, seconded by Ray to approve the following Road Commission Vouchers:

Voucher #1735	\$88,480.23
Voucher #1736	\$188,426.00

AYES: 5
NAYS: 0
MOTION CARRIED.

The following bids were received at 7:45 PM for Lubricants:

Oil		
Vendor	Bulk Oil Type 15W-40 - Citgard 600 Series or equiv. Name Brand Only (Gallon)	Manufacturer
Lyden Oil Co.	\$8.22	Kendall Super D-XA 15W-40
Hoosier Penn Oil Co.	\$8.70	Shell Rimula 15W-40 CJ-4
	\$7.01	Hoosier Penn 15W-40 CJ-4
Kamp Oil	\$8.45	Citgo 600
Schaeffer Lubricants	\$15.34	Moly Bond 15W-40
Rowleys Wholesale	\$7.34	Petro Canada
PriMar Petroleum	\$7.09	Citgo HD 15W40

Hydraulic Fluid		
Vendor	Citgo Transgard, or Chevron Tractor Hydraulic Fluid or Equivalent Name Brand (Gallon)	Manufacturer
Lyden Oil Co.	\$6.44	Gulf Universal Tractor Hydraulic Fluid
Hoosier Penn Oil Co.	\$7.01	Hoosier Penn Tractor Hydraulic
Kamp Oil	\$6.89	Citgo
Schaeffer Lubricants	\$14.06	Simplex
Rowleys Wholesale	\$6.34	Service-Pro
PriMar Petroleum	\$8.99	Citgo Transgard Tractor Hydraulic

Transmission Fluid			
Vendor	Dexron-III (or equiv name brand) Synthetic Automatic Transmission Fluid (Gallon)	Standard SAE Automatic Transmission Fluid (Gallon)	Transgard HD Trans Fluid SAE 30W (or equiv name brand) (Drum)
Lyden Oil Co.	No Bid	\$6.29	\$8.14/Gal \$447.70/Drum

Vendor	Dexron-III (or equiv name brand) Synthetic Automatic Transmission Fluid (Gallon)	Standard SAE Automatic Transmission Fluid (Gallon)	Transgard HD Trans Fluid SAE 30W (or equiv name brand) (Drum)
Hoosier Penn Oil Co.	\$14.60	\$6.80	\$778.00
Kamp Oil	\$9.19	\$6.59	\$537.35
Schaeffer Lubricants	\$21.81	No Bid	\$944.23
Rowleys Wholesale	\$13.71	\$5.70	\$6.58
PriMar Petroleum	\$6.99	\$6.99	\$10.49

Grease

Vendor	Citgo Overdrive HD#2 120 lb drums (Lb/Drum)	Grease Citgo Overdrive HD #2 (Tube)	Grease (Lithium Complex #2-120 lb. Drums) (Lb/Drum)
Lyden Oil Co.	\$2.62/lb	\$2.70	\$1.86/drum
Hoosier Penn Oil Co.	No Bid	No Bid	\$318.65
Kamp Oil	\$2.59	\$2.89	\$1.99
Schaeffer Lubricants	\$2.85	\$3.11	No Bid
Rowleys Wholesale	\$209.12	\$1.62	\$204.43/drum
PriMar Petroleum	\$3.49	\$3.29	\$2.99

Motion by Ray, seconded by Askew to table bids for tabulation and review by staff and award by Engineer-Manager, in the best interest of the Van Buren County Road Commission.

AYES: 5
NAYS: 0
MOTION CARRIED.

Engineer-Manager updated the Board on the award of Emulsions to all bidders, with the primary supplier being Asphalt Materials, in the best interest of the Van Buren County Road Commission.

Engineer-Manager presented 2013 sealcoat prices as follows:

Emulsion	\$16,000 per mile (over ½ mi.) \$16,750 (½ mi. and under)
CM90	\$16,500 per mi. (over ½ mi.) \$17,250 (½ mi. and under)
Fog Seal	\$4,500 per mi.

Road Commissioner's Township Meeting Attendance Report

From March 21, 2013 to present:

Askew: Reported on discussion with Geneva Township regarding the Board’s request for a resolution for CR380 work proposal.

Boze: Attended Keeler Township meeting. Road tour on April 9. Requests for estimates to follow. Drain pipe on CR687 at 62nd Street, pipe extension, please review.

Kinney: No report.

Ray: Received a phone call from Bloomingdale Township supervisor regarding CR380 chip seal. Feels it should be a high priority.

Svilpe: No report.

No special request for per diem.

Highway Engineer Barry Anttila reported on the following:

- Staff continues training: pavement preservation, asset management.
- GI meeting today for CR657 (Antwerp) and CR388 (Pine Grove).
- Met with Antwerp Township supervisor and residents on 23rd St.
- Working on township estimates.
- Working on completing Local Bridge Program submittals.
- Red Arrow Highway from 39th Street to Glenview work starts Monday. Traffic shifting to North side with lane closure on South side.
- 32nd Street, Porter township, project to start Monday of next week.
- Several bids will be on agenda for opening at next meeting.

Engineer-Manager Update(s):

- McQueen residential driveway permit application.
- Geneva Township request for work on CR380.
- Draft plan for county primary preventative maintenance work based upon an asset management plan.
- Submitting C.A.P. to the MDOT for final approval tomorrow.

Reviewed the request from Attorney Schuitmaker regarding quiet title on Gravel Lake, Porter Township. Motion by Ray, seconded by Svilpe to deny the request based upon concerns of reducing the easement width for uses.

AYES: 5
NAYS: 0
MOTION CARRIED.

Commissioner Kinney asked about website updates and requested that minutes be updated, as well as 2013 construction projects.

Motion by Svilpe, seconded by Boze to adjourn the Call of the Chair at 8:47 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman