

Van Buren County Board of Road Commissioners

June 16, 2016

Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 16th day of June, 2016 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike

GUESTS: County Commissioner Freestone
John Vargo

Chairman Askew called the meeting to order at 7:03 PM.

No additions/deletions to the Agenda.

Motion by Ray, seconded by Boze to approve the Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Kinney and seconded by Svilpe to approve the minutes of the June 1, 2016 meeting as presented by Board Secretary Pardike.

AYES: 5
NAYS: 0
MOTION CARRIED.

The Chairman opened the meeting to public comment. John Vargo requested that the Board send a letter to Hartford Township resident for taking care of correcting drainage west of 60th Street. Also look at 64th Avenue "swamp" in fall. Feels that water has no outlet. Water is "closing in on the roadway".

The Board Secretary-Accountant provided a review of the operating budgets and operating fund. Expecting the remaining millage levy revenues. It appears that due to an unusually high delinquent tax collection, additional funds are expected in addition to that which was budgeted. Lots of activity on Federal/State Aid projects. It appears as though township contributions may reach \$3.6M this season. Sealcoat operation is up and going with first liquid cement bill in today's voucher. Requested Board approve the operating budget adjustments presented as follows:

REVENUE

		ADJUSTMENT	REVISED
A.O.F. - January 1st	\$6,500,000	\$160,536	\$6,660,536
Michigan Transportation Fund			
Engineering	10,000		10,000
Primary	3,535,000	50,000	3,585,000
Local	2,355,000	-20,000	2,335,000
Primary Urban	280,000	9,000	289,000
Local Urban	120,000		120,000
Total Transportation Funds	\$6,300,000	\$39,000	\$6,339,000
Other State Revenue			
Snow Funds	50,000		50,000
State Aid - Roads	670,255		670,255
State Critical Bridge Funds	508,118		508,118
State T/L Maint. Revenue	0		0
Other State-Safety, BSF, Grants	490,000		490,000
Other State Aid-Special Winter	0		0
Maintenance			
PRIP Priority Roads	0		0
Total Other State	\$1,718,373	\$0	\$1,718,373
Federal Funds			
Federal Aid Roads	1,698,863		1,698,863

F.A. Bridges	0		0
Federal Aid - Other	0		0
Total Federal Aid	\$1,698,863	\$0	\$1,698,863
Property Taxes	\$2,300,000	\$130,000	\$2,430,000
County Appropriation	\$0	\$0	0
Township Contributions	\$3,305,000	\$195,000	\$3,500,000
Other Revenues: Int. Earned, Gain on Equip.	\$70,000	\$55,464	\$125,464
TOTAL REVENUES & BALANCES	\$21,892,236	\$580,000	\$22,472,236
EXPENDITURES			
Heavy Maintenance			
Primary Roads	4,695,627		4,695,627
Primary Structures	268,675		268,675
Local Roads	1,280,000	220,000	1,500,000
Local Structures	372,186		372,186
Total Heavy Maintenance	\$6,616,488	\$220,000	\$6,836,488
Maintenance			
Primary Roads			
General Maintenance	500,000		500,000
Traffic Services	200,000		200,000
Snow & Ice Control	700,000		700,000
Special Maintenance Projects	290,000	325,000	615,000
Routine Structure Maintenance	5,000		5,000
State Trunkline Maintenance	0		0
State Trunkline Non-Routine	0		0
Local Roads			
General Maintenance	750,000		750,000
Traffic Services	390,000		390,000
Snow & Ice Control	1,100,000		1,100,000
Special Township Maintenance	2,525,000	170,000	2,695,000
Routine Structure Maintenance	10,000		10,000
Disaster Contingency	5,000		5,000
Total Maintenance	\$6,475,000	\$495,000	\$6,970,000
			0
Administration	625,000	25,000	650,000
Interest Expense	41,000		41,000
Long Term Debt Payments	340,000		340,000
Net Capital Outlay	540,000	40,000	580,000
Net Equipment Expense	300,000		300,000
Distributive Expense	2,100,000		2,100,000
Adjustments to Fund Balance	0		0
Total	\$3,946,000	\$65,000	\$4,011,000
			0
Total Expenditures	\$17,037,488	\$780,000	\$17,817,488
			0
Operating Fund Balance	\$4,854,748	-\$200,000	\$4,654,748
			0
Total Expenditures & Fund Balances	\$21,892,236	\$580,000	\$22,472,236

Motion by Boze, seconded by Kinney.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Boze, seconded by Kinney to approve the following Road Commission Vouchers:

Voucher #1915	\$104,896.44
Voucher #1916	\$407,949.29

Voucher #1917

\$946,824.61

AYES: 5
NAYS: 0
MOTION CARRIED.

On a motion by Boze, seconded by Kinney, the MCRCSIP 2016 Ballot for the Board of Directors was marked for Dorothy Pohl.

AYES: 5
NAYS: 0
MOTION CARRIED.

Hummel reviewed the petition request that has been re-submitted by the residents of Paw Paw Township on 51st Avenue from CR665 East to the dam for temporary speed hump installation. The Board directed Hummel to send a letter to their representative denying the request due to the non-standard nature of a speed hump in the roadway.

On a motion by Ray, seconded by Boze the following Resolution was adopted:

RESOLUTION

WHEREAS: On June 30, 2016 Kenneth Tomsa will retire from his position as a Road Maintenance Employee for the Van Buren County Road Commission; and,

WHEREAS: Kenneth Tomsa began his employment with the Van Buren County Road Commission on April 15, 1996. He remained a dedicated employee for 20 years and two months working as a truck driver; and,

WHEREAS: As a Road Maintenance Employee, Kenneth Tomsa also performed winter maintenance operations, including snow removal and ice control, very often through brutal conditions, for the benefit of the motoring public throughout Van Buren County.

WHEREAS: Kenneth Tomsa was a dedicated member of the Road Commission staff who performed his duties with great pride and dedication, and always in the best interest of the citizens of Van Buren County, and the Van Buren County Road Commission.

NOW THEREFORE BE IT RESOLVED: That the Board of County Road Commissioners of Van Buren County recognizes the dedication of Kenneth Tomsa and wishes him the very best in his retirement years.

AYES: 5
NAYS: 0
RESOLUTION ADOPTED.

Engineer-Manager Hummel updated the Board on the award of bids to the as-read low bidder, Michigan Paving & Materials, as follows, in the best interest of the Van Buren County Road Commission and the respective townships:

- 60th Avenue, Paw Paw Township (\$342,338.75)
- 39th Street, Decatur Township (\$162,500.00)
- 68th Street, Bangor Township (\$58,580.35)

Hummel and Pardike provided some historical perspective on the county-wide millage allocation process and revenue stream. The Commissioners voiced their opinions on the current process and felt that they have reviewed allocations in depth over the last few years and that they believe the system works. Three of the last four years the township local road pot was increased. The formula is a fair and equitable system for distribution of funds across the county, in the best interest of the county-wide road network. The Board is committed to continuing their annual review of process and allocations, in the best interest of the entire county. (See Page 2 of Township Partners Booklet).

Road Commissioner's Township Meeting Attendance Report

From June 1st to present:

Askew: South Haven Township, a resident questioned about signs for Fire Lane A, which is private. Staff will review the areas of 13th and 14th Avenues. Bangor Township, township is okay. County Roads need more attention. Covert Township, okay. Geneva Township, concerned over roadside mowing schedule. When is mowing going to be done? What is status of down guardrail? Askew presented staff with a list from the township.

Boze: Keeler Township, reported light out in Keeler (CR6887 at CR352 West). Contractor is to be relocating in the coming weeks. Lawrence Township, going well. Hartford Township, going well. Hamilton Township, 46th Street at 76th Avenue intersection, questioning if eligible for safety funds? Passed a Resolution in Support of the county-wide road millage.

Kinney: Decatur Township, voted to add Valley Road to local seal coat this year. Complaints about Old Swamp Road being so rough. 80608 Stapleton Road, Susie Roehm concerned about dead tree too close to road needing removal. Appreciated the bid price on 78th Avenue.

Ray: Pine Grove Township, concerns over the millage allocation process. Informed them of status of CR653 contract letting. An issue on corner of 12th Avenue and 26th Street (NW corner). Large field comes into intersection is eroding material into roadway. Staff is looking into ditch work. Requested more frequent mowing on 27th Street, 28th Street and 29th Street. Bloomingdale Township, request to mow earlier as they feel they are having vision issues seeing stop signs. Can the order of mowing in the county be revised? Possibly require the contractor to perform in a more timely fashion. Concerned over timing of dust control.

Svilpe: Antwerp Township, the Supervisor presented the issues he feels need to be addressed by the Board.

Engineer-Manager Hummel read the Highway Engineer's report as follows:

- 32nd Street, Porter Township, HMA top course placed on 6/6/16. Shoulders placed on 6/16/16. Restoration and striping yet to be completed.
- Fox Creek Subdivision, Antwerp Township, HMA ultra-thin and wedge paving completed on 6/2/16 and 6/3/16. Restoration to be completed.
- 64th Avenue, Antwerp Township, M-40 east to 30th Street, HMA ultra-thin placed on 6/2/16, shoulders placed on 6/16/16.
- 48th Street, Arlington Township, culvert installed today 6/16/16 on Scott Lake Drain immediately south of 24th Avenue.
- 51st Avenue, Lawrence Township, culvert replacement to begin 6/17/16 on Nelson Lake Drain.
- CR653, Almena Township, culvert to be delivered Monday. Waiting on schedule from contractor.
- CR681, 71st to 77th, HMA top course placed on Monday. Shoulder gravel yet to come.
- CR681, 77th to CR352, base paving completed on 6/10/16.
- Red Arrow Highway, HMA base course completed. Paving today and tomorrow with fabric.
- CR687 bridge is underway, as well as a part of the 8 bridge rehabilitations.
- We will open bids on the following projects at our next board meeting: CR376 trenching, widening and restoration; CR380 trenching, widening, crushing and shaping, and new HMA; and, Sand Pines Subdivision, Antwerp Township, HMA overlay with restoration.

A motion was made by Svilpe and seconded by Boze to adjourn the Call of the Chair at 8:58 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman