

Van Buren County Board of Road Commissioners

Wednesday, August 21, 2013
Regular Meeting - Administrative Office, Lawrence, Michigan

BE IT REMEMBERED: That on the 13th day of August, 2013 at 7:00 PM, E.D.T., the Board of County Road Commissioners for the County of Van Buren met in regular session in the offices in Lawrence, Michigan.

PRESENT: Road Commissioners Askew, Boze, Kinney, Ray, and Svilpe
Engineer-Manager Lawrence B. Hummel, P.E.
Accountant Gregory M. Pardike
Highway Engineer Barry Anttila

GUESTS: County Commissioner Freestone

Chairman Kinney called the meeting to order at 7:00 PM.

No additions/deletions to the Agenda.

Motion by Svilpe, seconded by Ray to approve the Agenda.

AYES: 5
NAYS: 0
MOTION CARRIED.

Moved by Boze and seconded by Svilpe to approve the minutes of the August 7, 2013 meeting as presented by Board Secretary Pardike.

AYES: 4
NAYS: 0
ABSTAIN: 1 (Askew)
MOTION CARRIED.

The Chairman opened the meeting to public comment. None was received.

The Board Secretary-Accountant provided a budget review and a review of materials, expenditures and accounts receivables due from Cities, Villages, Township and DNR. No activity since last meeting in the MTF account. Will be recommending budget amendments. Lots of Federal and State Aid project activity as well as heavy maintenance projects.

Proposed and recommended budget amendments were presented by Pardike. Upon review and discussion on several line items regarding the requirement for the changes, it was moved by Svilpe, seconded by Ray to approve the Amended 2013 Budget as follows:

2013 Amended Budget

REVENUE	<u>CURRENT</u>	<u>PROPOSED</u>
A.O.F. - January 1st	\$5,355,960	
Michigan Transportation Fund		
Engineering	10,000	
Primary	3,253,000	
Local	2,193,000	
Primary Urban	194,000	
Local Urban	90,000	
Total Transportation Funds	<u>\$5,740,000</u>	
Other State Revenue		
Snow Funds	48,000	
Econ. Rural Pri.(D)	420,000	\$270,000
MDOT Critical Bridge	182,750	132,750
State T/L Maint. Revenue	0	
State T/L Non-Contract	0	
Other State - F, Jobs	305,000	
Total Other State	<u>\$955,750</u>	755,750

	<u>CURRENT</u>	<u>PROPOSED</u>
Federal Funds		
Federal Aid Secondary		
F.A. Bridges	1,598,500	712,000
FA-FEMA & E.R. STP, CMAQ, SAFETY	1,431,800	1,422,800
Total Federal Aid	<u>\$3,030,300</u>	2,134,800
Property Taxes	\$2,200,000	
County Appropriation	\$0	
Township Contributions	\$2,800,000	3,575,000
Other Revenues: Int. Earned, Gain on Equip.	\$100,000	250,000
TOTAL REVENUES & BALANCES	\$20,182,010	20,011,510
EXPENDITURES		
Heavy Maintenance		
Primary Roads	3,002,500	3,512,500
Primary Structures	160,000	
Local Roads	1,278,125	1,953,125
Local Structures	1,929,250	894,250
Total Heavy Maintenance	<u>\$6,369,875</u>	\$6,519,875
Maintenance		
Primary Roads		
General Maintenance	410,000	
Traffic Services	200,000	
Snow & Ice Control	700,000	
Special Maintenance	468,175	
Structures	5,000	
State Trunkline Maintenance	0	
State Trunkline Non-Routine	0	
Local Roads		
General Maintenance	890,000	
Traffic Services	400,000	
Snow & Ice Control	950,000	
Special Township Maint.	2,130,000	2,380,000
Structures	10,000	
Disaster Contingency	5,000	
Total Maintenance	<u>\$6,168,175</u>	6,418,175
Administration	610,000	
Interest Expense	57,567	
Long Term Debt Payments	300,000	
Net Capital Outlay	188,000	
Net Equipment Expense	-75,000	0
Distributive Expense	2,300,000	2,225,000
Adjustments to A.O.F.	0	
Total	<u>\$3,380,567</u>	
Total Expenditures	\$15,918,617	16,318,617
Operating Fund Balance	\$4,263,393	3,692,893
Total Expenditures & Fund Balances	\$20,182,010	20,011,510

AYES: 5
 NAYS: 0
 MOTION CARRIED.

Moved by Boze, seconded by Svilpe to approve the following Road Commission Vouchers:

Voucher #1754 \$96,812.58
Voucher #1755 \$710,137.25

AYES: 5
NAYS: 0
MOTION CARRIED.

Engineer-Manager Hummel updated the Board on the award of bids, in the best interest of the Van Buren County Road Commission, as follows:

- CR380, Geneva Township, Michigan Paving & Materials, as-read low bidder
- 75th Avenue, Decatur Township, Aleksich Excavating, as-read low bidder
- 41st Street, Decatur Township, Caporossi Construction, as-read low bidder

The following bids were opened at 7:30 PM for removal and replacement of the Bloomingdale Garage roof:

Contractor	Remove & Replace Roof and Insulation	Deck Replacement Sq. Ft./Total Price		Optional “Hail, High Wind” Warranty	TOTAL BID
Division 7	\$47,700.00	\$6.00	TBD	\$12,100.00	\$59,800.00
Hoekstra Roofing	\$47,861.53	\$6.25	As needed	N/A	\$47,861.53*
Thermal-Tec	\$57,875.00	\$5.00	N/A	Included	\$57,875.00
Allied Roofing	\$34,400.00	\$1.10	–	1-90 wind uplift	\$34,400.00

*Plus any deck replacements.

Motion by Ray, seconded by Svilpe to authorize the Engineer-Manager to award, in the best interest of the Van Buren County Road Commission, upon tabulation, review and recommendation by staff.

AYES: 5
NAYS: 0
MOTION CARRIED.

Reviewed Contractual Agreement with State of Michigan, Department of Treasury, for audit of the year ending December 31, 2013. Motion by Svilpe, seconded by Askew to authorize Engineer-Manager to enter into Agreement.

AYES: 5
NAYS: 0
MOTION CARRIED.

Motion by Ray, seconded by Svilpe to authorize the Engineer-Manager to approve, in principle, the draft proposed final settlement agreement regarding disputed tax between Covert New Generating and Covert Public Schools, and authorizing Engineer-Manager Hummel to sign the final agreement.

AYES: 5
NAYS: 0
MOTION CARRIED.

Road Commissioner's Township Meeting Attendance Report

From August 7, 2013 to present:

Askew:

- Attended South Haven Township. All things are good so far.
- Attended Covert Township. Asked about boom mowing.
- Geneva Township. Jill did a nice job providing answers to questions they had. He mentioned that Geneva was very pleased with his services.
- Attended Bangor Township. Concerns raised about 48th Avenue project. Concerned over being “too wide” and it might encourage speeding.

Boze:

- Attended Keeler Township. CR687 South of 77th, concrete drainage swale/spillway needs to be cleaned up – trees, brush, etc.
- Attended Hamilton Township. All is good.
- Attended Southwestern Road Commission Council meeting.

Kinney:

- Attended Decatur Township.
- Attended Southwestern Road Commission Council meeting.

Ray:

- Attended Pine Grove Township. Happy with repair to CR388 near 12th Avenue.
- Questions as to why boom mowing was done day after the storm and going around downed trees, limbs, etc. Staff will review and respond to supervisor.
- The Fire Chief requested contact prior to beginning construction so they can re-arrange their equipment.
- Also requested reviewing elevations at the corner of 32nd Street and the french drain.

Svilpe:

- Reviewed the issue brought by the residents of Trestle Creek subdivision.

No Road Commissioner special request for per diem.

Construction Update

Highway Engineer Barry Anttila reported on the following:

- CR380, Geneva Township, start date next week.
- CR652, Antwerp/Porter Township, awaiting final award.
- CR657, Antwerp Township, awaiting final award.
- 46th Street bridge, Decatur Township, low bidder was rejected by the MDOT. “New” low bidder will be Millbocker & Sons.
- CR388, Pine Grove Township, waiting for award to schedule pre-construction.
- Silver Creek subdivision, Antwerp Township, paving done. Restoration still to be completed.
- 25th Street and 23rd Street, Antwerp Township, Contractor hopes to prep and be ready to pave next week.
- 48th Avenue, Bangor Township, Contractor hopes to start yet this week.
- Red Arrow Highway, Paw Paw Township, waiting on final pavement marking and signage.
- Cedar Lake Sewer, preconstruction meeting is tomorrow.
- Peninsula Drive, Columbia Township, aggregate shoulders completed today.
- CR689, South Haven Township, pipe is installed. Paving yet to be completed.

Engineer-Manager Update(s):

- Working with DNR, DEQ, SWMPC, and FWS on 63rd Avenue and 26th Street, respectively.

Legal Issues:

None.

A motion was made by Svilpe and seconded by Ray to adjourn the Call of the Chair at 8:21 PM.

AYES: 5
NAYS: 0
MOTION CARRIED.

Secretary

Chairman